

Draft agenda for the 27th meeting of the Ocean Facilities Exchange Group (OFEG)

Meeting to be held in Southampton on the 23rd and 24th November 2011.

Attendees: Juanjo Danobeitia, Colin Day, Tom-Ole Drange, Erica Koning, Olivier Lefort, Barbara Tanner, Mike Webb, Beth Woodward, Bob Houtman (teleconference), Geraint West.

Meeting place: Conference Room (344/32) at the National Oceanography Centre, Southampton

The meeting will start at 15:30hrs on Wednesday and will finish no later than 13:30hrs on Thursday. Dinner will be at the Signature Restaurant within the Dolphin Hotel on Wednesday 23rd November at 20:00

Agenda

Wednesday, 23rd November 15:00hrs.

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| 1 | Welcome and introductions | Koning |
| 2 | Prepare for teleconference with Bob Houtman (NSF) | All |
| 3 | 15:30 hrs. Teleconference | All |
| 4 | Approval of minutes and matters arising (to be provided) | Lefort |
| 5 | EUROFLEETS: report of the EUROFLEETS general assembly and outlook for EUROFLEETS 2. | Danobeitia |

Adjourn, OFEG Dinner

Thursday 24th November 9:00hrs. Coffee Break at 10:30; lunch at 13:00 hrs.

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| 6 | OFEG-TECH: update | Day |
| | a. Outcome of OFEG-TECH meeting | |
| | b. Outlook, training cruises, plans | |
| 7 | Property rights of data collected on OFEG cruises | Tanner |
| 8 | Cruise planning software meeting Bergen | Day |
| 9 | Update on bartering large German equipment, discussion on barter values | Tanner |
| 10 | Up-date on OFEG cruise programmes in 2012 and 2013 | All partners |
| 11 | New barter & training berth opportunities | All partners |
| 12 | Up-date of the OFEG activity document and barter balance papers
(papers to be provided) | All partners |
| 13 | Feedback on recent and planned barter cruises (incl. any clearance issues) | All partners |

14 OFEG website, progress

Day

15 Any other business:

Koning

- Fleet / equipment changes
- Capital investment plans
- Ship information
- Contact details
- Future meetings: Spring 2012: Spain
Autumn 2012: Netherlands or UK

Standard Information Papers

Information Paper 1 – Proposed Barter Cruises

Information Paper 2 – Ship Telephone Contact Numbers

Information Paper 3 – OFEG Fleet Renewal Roadmap

Meeting dates

The Group has two meetings a year: a two-day meeting in the Spring and a one-day meeting in the Autumn. The date(s) for meetings are set well in advance to ensure that as many members as possible can attend. Meeting dates can only be changed at late notice if all members can attend on the proposed new date(s) and no one is financially disadvantaged by the change.

Future meeting venues/dates: France (Spring 2011)
UK (Autumn 2011), including OFEG-TECH

Barter exchange enquires protocol:

Barter exchange enquires should only come from OFEG members (see contact details above), and any barter exchange enquiries from members of the science community should be directed back to the appropriate national OFEG member.
